

FIRE COMMISSIONERS MEETING

APRIL 16, 2007

The Clermont Fire Commissioners held their regular meeting on Monday, April 16, 2007 at the Town Hall. Those present were Commissioner Ronald Rifenburgh, Commissioner Charles Larsen, Commissioner Brandon Seymour, and Commissioner Raymond Bauer. Commissioner Harry Harned was absent. Also present were Chief Laurence Saulpaugh, Treasurer Denise Fiore and Captain Thomas McCarthy.

A motion was made by Commissioner Larsen, seconded by Commissioner Seymour to accept the March minutes. All in favor. So carried.

Treasurer Fiore presented a revised March financial report. The invoice to K & H Fuel was not paid, invoice to Keils was amended to \$254.95 and the amount to Ferrara Fire Apparatus was corrected to \$130,450. The checking account balance is \$1,023.09 and the Money Market balance \$130,707.78 for a total of \$131,730.87. A motion was made by Commissioner Larsen, seconded by Commissioner Seymour to accept the Treasurers report. All in favor. So carried. Ferrara Fire Apparatus owes \$904.00 refund for the lettering on the truck.

Communications:

- The secretary made purchases at Staples and checked into getting a seal for the Fire District. A seal is required at times for official documents. The economy seal is \$29.99 and Tom McCarthy will email a logo for use on the seal. Commissioner Bauer motioned for the secretary to order the seal, seconded by Commissioner Seymour. Captain McCarthy will also redo the letterhead incorporating the logo.
- Commissioner Larsen reported that the Liquor Authority has advised the Kleeber Agency, that any event open to the public requires a temporary permit from the Liquor Authority.
- After reviewing the invoices, a motion was made by Commissioner Bauer, seconded by Commissioner Larsen for Treasurer Fiore to pay the April invoices. All in favor. So carried.

COMMITTEE REPORTS:

Building and Grounds – Commissioners Seymour and Larsen reported that the roof on Station #1 is in need of coating. The building was built in 1980 and is starting to leak. Will get prices for roof.

Commissioner Seymour would like to purchase a shed to replace the existing shed at Station #1, which is falling apart. Chairman Rifenburgh would like to wait and see how the finances are later in the year.

Commissioner Seymour will finish adding hardware to the file cabinet and then it can be moved. Chairman Rifenburgh reported that the back door at Station #1 needs replacing and the Chief would like a door with window for light. Commissioners Seymour and Larsen will get prices for the door.

Commissioner Seymour reported that the inmates, which were requested by Captain McCarthy, have cleaned Station #1, and now would be a good time to epoxy the floor. Captain McCarthy would like to paint the floor, if epoxy isn't going to be put down soon. The trucks would have to be out of the building for 5 to 6 weeks when epoxy is put down. Get prices for epoxy

Insurance – Commissioners Bauer and Larsen - Received accident and sickness policy from McNeil and Company. They handle accident and sickness policies for Kleeber. Sent beneficiary forms to be completed to ladies auxiliary. Junior firefighters are also covered by these policies. It will be necessary to make two copies, one for member and one for file, the original to Kleeber. The Chief asked if we know if the Juniors are covered at steak bakes. Commissioner Larsen has referred this to Bruce Potts to find out. Received an amendment to policy for new truck in the amount of \$543.00 from Selective Insurance. We have cancelled our insurance with Fingar and we have received cancellation notices in the amounts of \$2761.00, \$197.04, \$1575.00 and \$533.00 for a total of \$5,666.04. By law, we should get a complete breakdown of charges from Fingar Agency. A letter will be sent, with copies of the cancellations requesting a complete and comprehensive policy breakdown. By law there is 10% cancellation fee. Received letter from Utica Mutual policy terminated on March 1, 2007. Commissioner Larsen thinks that our Jr. Firefighters were not covered in the last six or seven years. They are covered under accident/sickness policy and covered under our liability policy.

Fire Equipment – Commissioner Seymour reported that the new truck would be in service soon. There are a few pieces of equipment such as nozzle brackets and hose that we are waiting on. Chairman Rifenburg suggested using drill night to switch hoses and have members drive the new truck to become familiar with it. Reported that a new distributor has been purchased for Truck #602 but it has not been put in yet

LOSAP – No Report

Laws and Policy – Chairman Rifenburg reported that the new membership application was accepted at the last fire meeting. He has ordered a CD from NYS Fire Chiefs Association. Commissioner Larsen reported that driver safety course is provided by the insurance company. There is an EVOC course coming up on May 2 in Hudson through the state instructor and the Fire Coordinators office. Contact Jim Van Deusen about registration or scheduling a course for Clermont if the May course is full.

Chairman Rifenburg asked if the inventory sheets have been put on the trucks. The Chief has put them on four trucks and they will be on the new truck once everything is transferred from the old truck. Still need to do an inventory on pagers and turnout gear. Suggested making a mandatory date that members must attend with their equipment to

take inventory, keeping it updated as much as possible. At yearend an updated copy can be printed for the file.

The Chief will be getting the forms for physicals from Livingston Family Practice. Chairman Rifenburg will get the DSL line for the computer. It has to be determined which phone/fax lines are being used at Station #2.

NEW BUSINESS:

- The 1967 Ford, Old 603, will be coming out of service. Put out to bid for June 18th meeting. All bids must be back by 6:00 P.M. Note: For inspection contact Commissioner Seymour or Commissioner Bauer. The secretary will look for the certificate of sale on the 67 Ford.
- Discussed Junior membership and whether or not to continue with the program. Applicants can apply for regular membership at age sixteen and since we do not have anyone to work with the Juniors it might be best to do away with the program. A motion was made by Commissioner Bauer, seconded by Commissioner Seymour to disband the Junior Firefighters. All in favor. So carried. No new members will be accepted. Current Junior members can apply for regular membership and move up.
- Chairman Rifenburg suggested joining the NYS Fire District Affairs, an organization for Fire Commissioners. It may cost \$75.00 per year, but it keeps up to date with a newsletter with new laws, legislation. They also have an attorney, Robert Young, who can answer any questions about these new laws, etc. A motion was made by Commissioner Larsen, seconded by Commissioner Seymour to join the NYS Fire District Affairs. All in favor. So carried

CHIEFS REPORT:

Calls for March were as follows:

1. Mutual aide for Livingston – House fire at Walkers Mill Road
2. Lifting assist on Lasher Road
3. Water problem – Route 9 next to Hettlings
4. Controlled burn – 225 Pleasantvale Road
5. Vehicle off Road – South of Cemetery Road
6. Alarm activation – Clermont State Park
7. Alarm activation x 3 Devereaux – Pleasantvale Road
8. Brush fire – County Route 6
9. Brush fire – Lasher Road

62.23 man hours. Drill on new truck, OSHA bloodborn pathogens on drill night.

Received letter from Bill Banks regarding a problem that the Stockport Fire Department encountered with National Grid responding to a scene involving power. The Fire Advisory Board has looked into it. Other fire departments are called to the scene if there is no response by the police or highway departments. The scene is barricaded and they leave. This covers them. There is nothing stating that it is necessary for the fire company

to be called out. Need to send a letter to 911 stating that if there is no response by police or highway and fire company is called they will barricade it off and leave scene.

Assistant Chief Potts would like to order three more pagers for new members. Estimated cost is \$1000. Also need a low-level strainer for pump hose (puddle sucker) and more brackets for new truck at cost of \$300.00. Two hand lights which need batteries or new lights – for approx. \$250.00. Chief is looking for approximately \$800 in new equipment. A motion was made by Commissioner Larsen, seconded by Commissioner Seymour for the Chief to purchase the above. All in favor. So carried.

Truck #601 has to be serviced. There is additional work to be done but we need prices. There is additional work to be done on new truck - strobe cable, grab handles, weather-stripping on doors, repair the wipers and buff the overspray. Strainer brackets and float dock bracket were supposed to come with truck but were missing. Steering pump was checked. Commissioner Seymour also noted that the light on new truck from pressure to volume does not light up.

A motion was made by Chairman Rifenburgh, seconded by Commissioner Seymour to add voice mail to 537-6811 at Station #1. All in favor. So carried.

A motion was made to adjourn by Commissioner Larsen, seconded by Commissioner Bauer. All in favor. So carried.

Respectfully submitted,

Mary Helen Shannon
Fire District Secretary