

CLERMONT FIRE COMMISSIONERS

DECEMBER 17, 2007

The Clermont Fire Commissioners held its regular meeting on Monday, December 17, 2007. Those in attendance were Chairman Ronald Rifenburg, Commissioner Charles Larsen, Commissioner Brandon Seymour, Chief Laurence Saulpaugh, Assistant Chief Ronald Seymour and Treasurer Denise Fiore. Commissioner Harry Harned and Commissioner Raymond Bauer were absent.

Chairman Rifenburg opened the meeting with a salute to the flag. Motion by Commissioner Larsen, seconded by Commissioner Seymour to approve the minutes. All in favor. So Carried.

Treasurers report

1. Invoices paid in November \$5457.45
2. December proposed invoices \$2482.69
3. Paid December invoices \$4489.69
4. Total Money Market & Checking account - \$101,697.46

A motion was made to accept the Treasurers report by Commissioner Larsen, seconded by Commissioner Seymour. All in favor. So carried.

COMMUNICATIONS:

1. The Secretary reported that Commissioner Raymond Bauer was re-elected to serve a five-year term January 1, 2008 to December 31, 2012.
2. Received certification that the following were elected to the Livingston Fire Commissioners: Robert Dunn, one year term; Paul Philippe, three year term and Sandra Peragine, five year term.
3. Live Burn Regulations have been ordered.

BUILDINGS AND GROUNDS: Commissioners Larsen and Seymour

No report

INSURANCE COMMITTEE: Commissioners Larsen and Bauer

No report

EQUIPMENT COMMITTEE: Commissioners Seymour and Bauer

No report

LOSAP: Commissioner Harned

Commissioner Harned was not able to attend this evening but he did leave a packet of information and will try to have someone here from Penflex in January. Received a bill for \$44,260.77. The budgeted amount is \$46,500. In the past, have paid the budgeted amount in order to pay it off faster. A motion was made by Commissioner Seymour, seconded by Commissioner Larsen to pay \$44,260.77 to RBC Dain Rauscher as \$2,690 was previously paid for administrative costs. All in favor. So carried.

LAWS AND POLICIES: The physical form has been redone. Motion to accept medical form by Commissioner Larsen, seconded by Commissioner Seymour to take effect January 1, 2008. All in favor. So carried.

Suggested to the Chief to use a call sheet to keep track of who has had a physical. The ages for required physicals are 16-29, every three years; 30-40, every two years and over 40, every year. The secretary will set up files for each member and include these reports.

Work will begin in January on policies.

OLD BUSINESS:

Commissioner Larsen wanted to know what money was in the Capital account. Anything in capital becomes our unexpended balance at year-end. Paid \$130,450.00 for truck in April. Received from Supervisor Banks at the beginning of 2007, one check for \$27021.38 and another check for \$49820.84. At a special meeting of the Fire Commissioners held in May of 2006, there was \$164,000 in the General Capital Reserve and it was voted to authorize borrowing up to \$100,000 for a new truck. If our unexpended balance is \$52,947, that leaves \$4940 balance for equipment, \$45000 could be put into the capital reserve. A motion was made by Commissioner Larsen that \$45,000 be put into the capital reserve, seconded by Commissioner Seymour. All in favor. So carried. This year we have budgeted \$30000 in the capital reserve and the 2008 payment for the truck will come in January and be paid out of the capital reserve. The balance remains in the Capital reserve.

Discussion:

Pole lamp on 604 has taken care of.

Air seat

Rear shocks on 604 okay

The lens on M60 has been replaced.

Drivers list – James Potts, Jr., Douglas Kussius, Adom Lawyer, Gary DeLaurentis, Harold Rockefeller have not taken the drivers course. If they make an attempt to come on a Saturday or Sunday for three or four hours by the end of January for a driving course, that will be sufficient. The Chief will arrange for this.

Inventory List: Tommy McCarthy did start on the inventory list. Will check with Tommy to see what he has.

NEW BUSINESS:

Commissioner Seymour asked if the software for the state reporting is on the computer at the firehouse. Computer at firehouse is obsolete so it is difficult doing reports on it. Will work on upgrading the computer system.

Denise will begin doing the monthly state report in January. Software can be loaded on her computer. An amount per report to pay her will be decided in January.

Chairman Rifenburg would like to hold the organizational meeting on January 21, 2008 at 7:00 P.M. followed by the regular meeting.

Commissioner Larsen questioned about the use of \$3000 from sale of truck #603. Use for equipment or put in the capital reserve.

Chairman Rifenburg's preference is that it be used for equipment. The equipment racks are \$645 for 20 inch and \$673 for 24 inch. With freight for four racks the total may be \$2700.

Resolution #12-07- Motion by Commissioner Larsen, seconded by Commissioner Seymour to move \$3001 from the sale of Truck #603 into the equipment fund. A roll call vote was as follows: Larsen, aye; Seymour, aye; Rifenburg, aye. All in favor. Motion passed.

A motion was made by Commissioner Larsen, seconded by Commissioner Seymour to purchase four – three section gear racks on wheels at \$673 plus reasonable freight costs. All in favor. So carried.

CHIEFS REPORT:

- There were six calls for month.
- Drill was held on OSHA safety.
- Service on pumper trucks – get prices from various vendors.
- When were transmissions serviced on trucks? Copies of repair bills should go into file so that we know when service was done. Secretary will make up files on each vehicle.
- Assistant Chief Seymour reported a lost pager. In order to replace a lost pager and get reimbursement from insurance, must have a letter from person who lost it or damaged it and a bill of sale for purchase of new pager.
- Electrical boxes on end of cord reels have been replaced with exterior electrical boxes

A motion was made by Commissioner Larsen, seconded by Commissioner Seymour to pay the bills as presented. All in favor. So carried.

A motion was made to adjourn by Commissioner Seymour, seconded by Commissioner Larsen at 8:56 P.M. all in favor. So carried.

Respectfully submitted,

Mary Helen Shannon
Fire District Secretary

